

Job Title	Nurse Team Lead	
Programme	Medical Centre	
Reports to	Pouwhakahaere	
Direct Reports	Nil	
Key Relationships	Internal	External
	General Manager	
	Pouwhakahaere	
	Nurses/HCA	Whanau/Hapu/Iwi/ Marae
	All Whaiora staff	
	All other Whaiora outreach services	Patients and Visitors
		Community and secondary services providers
		Public Health
		Ambulance personnel
		DHB, NGOs, PHO

Vision Statement

*Wairarapa - He Waiora
Wairarapa - A Place of Wellness*

nursing services that meet not only individual needs but are culturally sensitive and appropriate whilst meeting practice service specifications.

Mission Statement

*He rarapa i ngā āhuatanga e ū ai te hā o te ora
To pursue and participate in ways of bringing about wellness*

The Nurse Team Lead will have a focus on the development of nurses and their ability to reach a “Whaiora Scope of Practice. They will ensure all nurses are qualified and competent in delivering Cervical Screening, Immunisations, Long Term Conditions and Guided Care Clinics.

Role Purpose

The Nurse Team Lead will be responsible for delivering community-based clinics and will work within the model of care with the main focus being Whānau Centric (holistic and will involve multiple disciplines). They will deliver comprehensive

The Nurse Team Lead promotes safe competent nursing care for clients to maximise health potential. It is expected that they will work collaboratively in the creation, implementation,

monitoring and evaluation of health plans for clients of Whaiora.

The Nurse Team Lead will help to create an inspiring, motivating team environment with an open communication culture and have the willingness to look at and list operative models.

Key Accountabilities

Clinical Practice

Providing Nursing duties that align with relevant codes of ethics, procedures, local guidance and referral criteria regarding the protection of children and vulnerable adults, under the Act including Whaiora's policies.

Working to enhance patients' understanding of their health issues and wellness, ensuring national and practice standards are strived for.

Raising issues affecting client care, or maintenance of standards in a way that facilitates the best outcome for clients and whanau.

Patient Safety

Ensuring the safe use, disposal and cleaning and/or sterilising of all equipment used in patient care.

Using Standard Precautions when dealing with bodily substances.

Following company policy to report untoward events/incidents/errors.

Taking responsibility for your health and well-being.

Communicating effectively with the kaimahi, including raising issues affecting client care, or maintenance of standards, requesting consultation and sharing knowledge with team members.

Demonstrating cultural awareness and sensitivity.

Health and Safety

Will be an active member of the Health and Safety Committee. Take responsibility for meeting Whaiora obligations in workplace health and safety by:

Adhering to the H&S procedures. Participating in health and safety initiatives and training where appropriate. Providing suggestions for improvement of health and safety. Reporting all accidents/incidents, near misses, and symptoms of discomfort. Identifying and reporting workplace hazards.

Respond effectively to complaints in accordance with policy and procedure and help ensure legislative requirements are met (e.g.: Privacy Act/Official Information Act etc.)

Collaboration with colleagues

Working constructively and harmoniously (interdisciplinary) with other members of the centre's team to ensure patients receive optimal care.

Quality and Continuous Improvement

This includes role modelling an environment of continuous learning and improvement.

Working within the framework and guidelines set by Whaiora and the recognised national standards. Where appropriate, reviewing and interpreting data from a variety of sources to support the ongoing improvement of service delivery, event analysis, peer review and patient complaints.

Equality and Diversity

This includes providing a service delivery that is aligned with and reflects national policy frameworks including Whanau Ora. Ensuring patient rights are paramount in all interactions and supporting the clinical team to practice in a culturally safe environment.

Being aware of statutory procedures, local guidance and referral criteria regarding the protection of children and vulnerable adults, under the Act including Whaiora's policies.

Learning and development

This includes taking responsibility for ensuring that both yourself and the team are continuing to meet the professional development demands of the role are being met.

Supporting new colleagues through their orientation and induction.

Financial and Resources

Manages all treatment and care-related resources in an effective and cost-efficient manner.

Maintaining stock at optimum levels, reporting needs for stock repurchase, providing suggestions regarding effective products and involvement in ordering and checking as appropriate.

Using and checking equipment and facilities correctly, reporting any need for maintenance, or replacement.

Other Duties

Travel from time to time.

This is not an exhaustive list, and it is expected that you will follow any other lawful and reasonable request.

Personal Attributes

Education

Essential

- Registered Nurse with current Annual Practicing Certificate
- Evidence of current professional development (portfolio of evidence)
- Maintaining a current vaccinator's independent certificate – validated every 2 years.
- Current CPR and/or Advanced Life Support Certification

Desirable

- Relevant certification (e.g., smear taker, vaccinators etc.)

Experience

Essential

- Significant nursing experience
- Management experience
- Has worked in primary health care and/or emergency care
- Understands the principles of the Treaty of Waitangi and the ability to put them into practice for caring for clients.
- Knowledge of Māori health models

- Relatable to whānau
- Community knowledge
- Complies with all legislation
- Quality improvement
- Competent user of Microsoft Word, & Excel
- IT and computer literacy
- Patient Management System experience
- Smokefree

Desirable

- Understands case management concepts
- Ability to continually improve work practices
- Leadership

Skills & Attributes

- A friendly and approachable manner with good people skills.
- The ability to work as a member of a large multidisciplinary team.
- Excellent communication skills -interacts with the public discreetly and sensitively, recognising their needs for alternative methods and styles of communication.
- Willingness to work under pressure