

## Te Whakatūranga o Mahi | Position Description

### Kaikōkiri - Champion of Wellness

Title	Kaikōkiri – Registered Nurse		
Reports to	Kaiwhakahaere Primary Care Operationally - Clinic Coordinator & Nurse Team Lead		
Team	Practice Team		
Direct Reports	NIL	Total FTE	.80

### Ko wai mātou | Our organisation

The kaupapa for Whaiora was first considered in 1995 at a hui at Papawai Marae, Greytown. Ngāti Moe hapu, led by Dr Janice Wenn and Kim Workman, structured a proposal for a 'by Māori for Māori' community-based health service for the Wairarapa. Initially Whaiora Whanui was developed under the umbrella of the Ngāti Kahungunu Māori Executive, Taiwhenua (NKMET). With the mandate from Wairarapa hapū, Whaiora Whanui became an autonomous entity and was established as a Charitable Trust on 13 December 2000.

Whaiora provides a range of community health and social services to the Wairarapa community, our boundaries are Pukaha Mt Bruce to Remutaka Summit – we also work with whānau in Eketahuna.

Our services also include a Very Low-Cost Access Medical Centre for Masterton residents.

#### VISION

Whānau Wairarapa / he pepe ora  
Whānau Wairarapa – healthy futures

#### MISSION

He rarapa I nga ahuatanga e u ai te ha o te ora / Fostering innovation to achieve wellness.

### Tēnei tūranga | About the role

The Registered Nurse co-ordinates and promotes safe competent nursing care for clients to maximise health potential. It is expected that the Kaikōkiri (champion of health) will work collaboratively in the creation, implementation, monitoring and evaluation of health plans for clients of Whaiora.

### Essential Functions

To provide quality, competent care that enhances the wellbeing of patients.  
Ensuring service is provided in accordance with the appropriate professional and company standards.

Providing Nursing duties that align with relevant codes of ethics, procedures, local guidance and referral criteria regarding the protection of children and vulnerable adults, under the Act including Whaiora’s policies.

Working to enhance patients’ understanding of their health issues and ways their wellness ensuring national and practice standards are strived for. Maintain a positive and caring environment for clients and whanau, appropriate to individual need. Utilise effective communication with individuals and whanau demonstrating cultural awareness and sensitivity that facilitates the best outcome for individuals and whanau.

Ensuring the safe use, disposal and cleaning and/or sterilising of all equipment used in patient care. Using Standard Precautions when dealing with bodily substances.

Raising issues affecting client care, or maintenance of standards in a way that facilitates the best outcome for clients and whanau.

Key Result Area	Expected Outcomes / Performance Indicators (All Whaiora Kaimahi)
An Accountable System	<ul style="list-style-type: none"> <li>• Champion connections with whānau, hapū and iwi Māori to promote whānau voice and improve whānau service experiences and outcomes</li> <li>• Promote development of a culturally safe workforce supporting others to better understand their own cultural perspectives to advance the work of the organisation across a range of social contexts</li> <li>• Demonstrate life-long learning in cultural safety, holding themselves accountable for providing culturally safe leadership, service design and delivery</li> <li>• Ensure the unique needs of priority populations including tāngata whaikaha are understood and kept at the forefront of service delivery</li> </ul>
Collective Impact	<ul style="list-style-type: none"> <li>• Support the pursuit of Māori health gain and achieving equitable health outcomes for Māori including tāngata whaikaha through the application of hauora models</li> <li>• Support the dismantling of policies, procedures and practices that cause inequity</li> </ul>
Health and Safety	<ul style="list-style-type: none"> <li>• Take responsibility for meeting Whaiora obligations under the Health and Safety at Work Act 2015 by:</li> <li>• Observing Whaiora H and S procedures</li> <li>• Participating in health and safety initiatives and training</li> <li>• Providing suggestions for improvement of health and safety</li> </ul>

	<ul style="list-style-type: none"> <li>• Reporting all accidents/incidents, near misses and symptoms of discomfort</li> <li>• Identifying and reporting workplace hazards</li> </ul>
Indigenous Health System	<ul style="list-style-type: none"> <li>• Influence the application of mātauranga Māori, te reo and tikanga Māori in in compelling and constructive ways of aligned with organisational vision</li> <li>• Promote wairuatanga as determinant of your own wellbeing and that of your team</li> <li>• Knowledge and application of kaupapa Māori methodologies and frameworks as it pertains to the role</li> </ul>
Risk Management	<ul style="list-style-type: none"> <li>• Identify any people related, reputational and/or organisational risks and take action to minimise their impact</li> <li>• Effectively manage and escalate risks with proposed appropriate mitigation where necessary</li> </ul>
Sustainable and Equitable Resourcing	<ul style="list-style-type: none"> <li>• Support the secure use of digital tools that foster organisational effectiveness</li> <li>• Maintain positive working relationships with colleagues within public and private sectors, related industry and community interest groups and the wider local, regional, national communities as required for the role</li> </ul>
Te Tiriti o Waitangi	<ul style="list-style-type: none"> <li>• Demonstrates an understanding of the significance of and obligations under Te Tiriti o Waitangi, including how to apply Te Tiriti principles in a meaningful way</li> <li>• Provide leadership to colleagues, supporting them to understand the organisation's Te Tiriti stance, and its application to their work in the workplace</li> </ul>

## Whānaungatanga | Relationships

Internal	External
<ul style="list-style-type: none"> <li>• Whaiora Management Team</li> <li>• Nurses/HCA/NP/GP</li> <li>• Clinical Pharmacist</li> <li>• All Whaiora staff</li> <li>• Whaiora outreach Service</li> </ul>	<ul style="list-style-type: none"> <li>• Whānau / Hapū / Iwi / Marae</li> <li>• Medical Centres</li> <li>• Public health</li> <li>• Te Whatu Ora</li> <li>• Ambulance Services</li> <li>• Suppliers</li> </ul>

## Ngā Āhuatanga | About you

You will have	<p>Essential</p> <ul style="list-style-type: none"> <li>• Registered Nurse with current Annual Practicing Certificate</li> <li>• Experienced Practice Nurse (at least 2 years experience)</li> <li>• Evidence of current professional development (portfolio of evidence)</li> </ul>
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	<ul style="list-style-type: none"> <li>• Maintaining a current vaccinator’s independent certificate – validated every 2 years.</li> <li>• Current CPR and/or Advanced Life Support Certification</li> <li>• Experience in primary health care and/or emergency care</li> <li>• Smoke free / Vapefree</li> </ul> <p>Desirable</p> <ul style="list-style-type: none"> <li>• Smear taker certification</li> <li>• Competent user of MedTech 32/MedTech Evolution</li> <li>• Knowledge of Māori health models</li> <li>• Understands the principles of the Treaty of Waitangi and the ability to put them into practice for caring for clients.</li> </ul>
You will be able to	<p>Skills</p> <ul style="list-style-type: none"> <li>• Proven ability to work in a fast-paced changing environment</li> <li>• Competent user of computers</li> <li>• Patient Management System experience</li> <li>• Complies with all legislation</li> <li>• Quality improvement</li> <li>• Understands case management concepts</li> <li>• Excellent verbal, written and communication skills</li> <li>• High level of integrity and professionalism</li> <li>• Ability to maintain confidentiality and discretion</li> <li>• Strong organisational ability to optimise and prioritise</li> <li>• Good analytical skills and attention to detail</li> <li>• Excellent self-management skills, including working effectively without direct supervision, managing and organising fluctuating workloads.</li> <li>• Time management skills necessary to prioritise effectively and maintain client safety</li> <li>• A team player and considers the views of others</li> </ul>

**PLEASE SIGN TO ACKNOWLEDGE YOUR ACCEPTANCE OF THIS JOB DESCRIPTION.**

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Employee Name

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Signature

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Date

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Employer Name

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Signature

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Date